



CAC FINE ART AUCTION

Artists or individuals who would like to donate art from their collection are invited to take part in a live fine art auction on **Saturday, February 23, 2008** at the Contemporary Art Center of Peoria. Proceeds will benefit the Contemporary Art Center and participating artists and donors. Participating artists may attend the event for free and will receive free passes to *Live at the Five Spot* for participating. Artists will be identified at the auction and are encouraged to use the event to network with patrons. Art may be shipped but only at the artist's expense. Artists may hand deliver their work by appointment or during the schedule below. Fill out and submit the form on back with your image.

COMMISSION Participants submitting work for auction may donate work or choose a commission percentage up to **50%**. Artists may place a reserve, but note this may be a deterrent to sales. Participants are encouraged to submit lower priced items. Commission checks will be mailed no later than 30 days after the auction with patron's address. Work not sold will be returned to participants.

EXHIBITION Work will be on display prior to the auction for viewing in the Preston Jackson Gallery on the 2nd floor **starting February 14**. We will have some display walls, easels and pedestals available, but consider bringing pedestals or easels that will show it off best. Some work may be brought prior to delivery dates listed below if necessary. 3D work will not be exhibited until February 19.

WEBSITE To help **build excitement** about the sale, participants are encouraged to submit images of their work as soon as possible for display on our website www.peoriacac.org. Please submit a photograph to be scanned or .jpeg file. Or bring the piece in and we can photograph it. Indicate if this is the actual piece that will be offered for auction or a piece representative of what will be offered.

CATALOG Images will be grouped in a catalog to be handed out to visitors to the gallery. This is another **opportunity** for publicity for the artists. The catalog will include participants' image and contact information if desired. Deadline for Catalog image is Friday, February 15.

PROMOTION We will be mailing the **postcards** the last week of January. To improve the sale price on their item, participants are encouraged to submit their mailing list of local patrons printed on 2 5/8" x 1" label stock to be mailed with CAC bulk mail. Names will be used for this mailing only. Inform CAC staff as soon as possible if you plan to submit your list and how many people are on the list. Extra postcards may be available for artists to distribute themselves. We also have **posters** for distribution.

QUESTIONS? Contact William at the Contemporary Art Center, 305 SW Water Street, Peoria, IL 61602. Email: artcentr@mtco.com or call 309-674-6822 during business hours: 11-5:00 Tues. – Sat.

SCHEDULE

WEBSITE IMAGE DEADLINE: SATURDAY, FEBRUARY 2
CATALOG IMAGE DEADLINE: FRIDAY, FEBRUARY 16
START DELIVERY OF **2D ART**: TUESDAY, FEBRUARY 12 11:00 – 4:30
START DELIVERY OF **3D ART**: TUESDAY, FEBRUARY 19 11:00 – 4:30
(Art can be delivered during business hours, by appointment or Friday evening 7:30-8:30 pm)

FINE ART AUCTION: SATURDAY, FEBRUARY 23, 2008

EVENT BEGINS: 7:00 pm
LIVE AUCTION: 8:00 pm

LOT # VALUE RESERVE COMMISSION BUYER # SALE AMT. CHK-ARTIST

FILL OUT FORM BELOW AND SUBMIT WITH IMAGE FOR WEBSITE / CATALOG OR WITH PIECE
(*ASTERICK INDICATES INFORMATION TO BE PLACED IN CATALOG)

*NAME of ARTIST / PARTICIPANT _____

*TITLE / DESCRIPTION OF PIECE _____ *SIZE _____

*MEDIUM _____ VALUE OF PIECE _____ OPTIONAL RESERVE _____

*COMMISSION CHOICE: *CIRCLE ONE* 0% 10% 20% 30% 40% 50%

ABOUT THE PIECE (mention creator of piece if different from donor) _____

ABOUT THE ARTIST / PARTICIPANT _____

ADDRESS _____

*CITY _____ STATE _____ ZIP _____

*1ST PHONE _____ 2nd PHONE _____

*EMAIL _____ *WEBSITE _____

CHECK ALL THAT APPLY:

I will bring an easel or pedestal to display my work at the auction ____

I will submit a photograph or .jpeg file of the piece I will offer for the website ____

I will submit a photograph or .jpeg file representative of my work for the website ____

I will be submitting _____ names printed on 1" x 2 5/8" label stock by January 19 ____

I have no item to donate, but please accept the enclosed check to support the costs associated with the auction ____



(ATTACH TO PIECE)

LOT # _____

ARTIST NAME _____

TITLE OF PIECE _____

MEDIUM _____